

CONFIDENTIAL

15 JAN 1973

MEMORANDUM FOR: Deputy Director for Support

**SUBJECT : Office of Personnel Report - Week Ending
12 January 1973**

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1. Training and Personnel Management: [REDACTED] Chief,

Plans Staff, cleared with the Deputy Director of Training the draft paper that summarizes the joint plans of OTR and OP to establish the nature and content of a management training course applicable to branch chiefs in the Clandestine Service and division chiefs in other Directorates. This memorandum also contains a summary of the recent management and executive training proposal of the Civil Service Commission.

2. Position Management:

a. We met with the Chief, Commo Laboratory to discuss recommended realignment of functions and positions associated with the current survey of the facility.

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